

## Job Posting (Associate Professor)

Affiliation	School of Environment and Society, Department of Architecture and Building Engineering
Position title	Associate Professor
Number of Openings	1
Area of Specialization	<i>Machizukuri</i> in general, specifically urban planning, urban design, and landscape planning and design
Job Description	<ul style="list-style-type: none"> <li>● The successful candidate will have responsibility for carrying out research and education for undergraduate and graduate students in the above-mentioned area of specialization, including providing a standard lecture on urban and regional planning.</li> <li>● The successful candidate will contribute to the management of the department and the Graduate Major in Urban Design and Built Environment.</li> <li>● The successful candidate will be required to engage in appropriate social activities which should be performed as a faculty member of the department.</li> </ul>
Qualifications	<ul style="list-style-type: none"> <li>● Applicants must hold a PhD.</li> <li>● The Japanese language skill is desired.</li> </ul>
Location	Ookayama Campus Nearest station: Ookayama
Working Hours	De facto working hours* under the discretionary labor system for professional work: 7 hours 45 minutes per day (38 hours 45 minutes per week) *Hours considered as working hours
Term	Permanent Position The Institute has mandatory retirement, requiring employees to retire at age 65.
Probationary Period	6 months
Salary	The successful candidate will be paid under the “Annual Salary System with Lump-Sum Retirement Allowance” pursuant to the Institute’s Regulations on Wage and Salary for Staff under Annual Salary System with Lump-Sum Retirement Allowance. In accordance with the regulations, the amount of annual salary will be determined based on the standard level for the first fiscal year of employment, and will be based on performance evaluations in subsequent years. A retirement allowance will be paid separately at the time of retirement.

	<ul style="list-style-type: none"> <li>● Annual salary examples (The amounts listed below are only examples provided in the regulations and do not relate to this position.)</li> <li>• Associate Professor who has 5 years of work experience after completing a doctoral degree.</li> </ul> <p>Standard: JPY 7,500,000  Minimum*: JPY 7,000,000  Maximum*: JPY 8,600,000  *The minimum and maximum amounts will vary depending on performance.</p>
Social insurance and other benefits	Employee's pension, Mutual Aid Association short-term benefits (health insurance), employment insurance, worker's compensation Insurance.
Employer	President of National University Corporation Tokyo Institute of Technology
Proposed Start Date*	1 April 2022 or the earliest possible date thereafter
Closing Date for Application	Applications must be received by 18 October 2021
Selection Process	<p>Selection will be based on a comprehensive review of applications and interviews. Selected applicants may be asked to have an on-campus or online interview and give an English lecture demonstration, after the screening of documents.</p> <p>Please note that travel expenses for attending in-person interviews will not be reimbursed.</p>
Required Documents	<ol style="list-style-type: none"> <li>1. Curriculum vitae including professional and educational history (from high school onward), degrees, awards, and email address.</li> <li>2. Accomplishment statement, including: <ol style="list-style-type: none"> <li>a. Refereed journal papers</li> <li>b. Refereed conference proceedings and non-refereed conference proceedings</li> <li>c. Commentaries</li> <li>d. Books</li> <li>e. Patents, etc.</li> <li>f. Practical experiences of urban planning, urban design, etc.</li> </ol> </li> </ol> <p>Please include details for each category. For lectures, state if it was a keynote or invited lecture. For items a. and b., include the number of citations, h-index, and name of database* used.</p> <p>*Google Scholar Citations, Scopus or Inspire</p> <ol style="list-style-type: none"> <li>3. Up to three reprints or copies of major publications (one copy for each publication)</li> </ol>

	<ol style="list-style-type: none"> <li>4. Acquired research grants and external funds. Include names of the funds, project titles, amounts, periods of research, and allocated amounts (if not the principal researcher)</li> <li>5. Statement with a summary of research and teaching accomplishments and details of the future direction and plan for the applicant's work for research and education (free form, two A4 pages)</li> <li>6. Social activities such as those as a member of international and academic committees</li> <li>7. Two references with names, affiliations, and contact details</li> <li>8. Required information in a designated Excel format file (The format file can be downloaded at:  <a href="http://www.arch.titech.ac.jp/Japanese/Recruit/2021/applicant-data.zip">http://www.arch.titech.ac.jp/Japanese/Recruit/2021/applicant-data.zip</a>  Use either the English or Japanese file.</li> </ol> <p>Additional information may be requested, if necessary.</p>
<p>How to Submit an Application*</p>	<p>By JREC-IN Portal Web system or by e-mail</p> <p>[Notes]</p> <p>By JREC-IN Portal Web system:-  Convert the required documents 1 through 7 into PDF files, combine the PDF files and the MS-Excel file (item 8) into a zip file, and upload it to the web system.</p> <p>By e-mail:-  Please contact the e-mail address below in advance of submission. Details as to how to submit will be instructed.</p> <p>We do not accept submissions by postal mail.</p>
<p>Contacts*</p>	<p>Norihiro Nakai  Professor  Department of Architecture and Building Engineering, School of Environment and Society  Email: senkou-r3-44[at]arch.titech.ac.jp (Replace [at] with @)</p>
<p>Other*</p>	<ol style="list-style-type: none"> <li>1. Application documents will not be returned. The personal information provided in the submitted documents will be used solely for recruitment and not for any other purpose, pursuant to the Institute's applicable rules and regulations.</li> <li>2. Tokyo Institute of Technology, in order to ensure a diverse workforce, guarantees equal opportunities for all individuals regardless of nationality or gender.</li> </ol>

	<ol style="list-style-type: none"><li>3. Smoking is prohibited on campus (excluding designated outdoor smoking areas).</li><li>4. For more information, please refer to the following link. <a href="http://www.hyoka.koho.titech.ac.jp/eprd/recently/koubo/koubo.php?lang=en">http://www.hyoka.koho.titech.ac.jp/eprd/recently/koubo/koubo.php?lang=en</a></li></ol>
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