

## Job Posting

(Professor or Associate Professor or Lecturer)

Affiliation	Institute for Liberal Arts, Tokyo Institute of Technology (School of Environment and Society, Department of Social and Human Sciences)
Position title	Professor or Associate Professor or Lecturer
Number of Openings	1
Area of Specialization	Communication Studies
Job Description	<p>(1) Undergraduate and graduate education of liberal arts (for examples, classes titled " Communication A-C");</p> <p>(2) Education and supervision of graduate students in the Department of Social and Human Sciences in the School of Environment and Society;</p> <p>(3) Relevant cutting-edge research and related contributions to society;</p> <p>(4) Relevant administrative work.</p>
Qualifications	<p>The applicant should satisfy the following conditions:</p> <p>(1) Ph.D. or other doctorate holder in the field of Communication Studies or its relevant field, or someone who has comparable abilities;</p> <p>(2) Great zeal and capability for liberal arts education;</p> <p>(3) Great zeal for the education and supervision of graduate students.</p>
Location	<p>Ookayama Campus</p> <p>Nearest station: Ookayama</p>
Working Hours	<p>De facto working hours* under the discretionary labor system for professional work: 7 hours 45 minutes per day (38 hours 45 minutes per week)</p> <p>*Hours considered as working hours</p>
Term	<p>Professor: Tenured appointment. The retirement age is 65.</p> <p>Associate Professor or Lecturer: Fixed-term appointments will be for up to 5 years. Reappointment may be possible for one additional term of up to 5 years. The total term is limited to a maximum of 10 years from the original date of employment. Tokyo Institute of Technology has a tenure track system, and a fixed-term Associate Professor or Associate Professor (Lecturer) may have the opportunity to qualify for tenure-track position. We welcome applications from those who have sufficient achievements and challenging spirit to proceed further with the tenure assessment.</p>
Probationary Period	6 months
Salary	The successful candidate will be paid under the “Annual Salary System with Lump-Sum Retirement Allowance” pursuant to the Institute’s Regulations on Wage and Salary for Staff under Annual Salary System with Lump-Sum Retirement

	<p>Allowance. In accordance with the regulations, the amount of annual salary will be determined based on the standard level for the first fiscal year of employment, and will be based on performance evaluations in subsequent years. A retirement allowance will be paid separately at the time of retirement.</p> <ul style="list-style-type: none"> <li>● Annual salary examples (The amounts listed below are only examples provided in the regulations and do not relate to this position.) <ul style="list-style-type: none"> <li>• Professor who has 15 years of work experience after completing a doctoral degree. Standard: JPY 9,400,000 Minimum*: JPY 8,600,000 Maximum*: JPY 10,700,000 *The minimum and maximum amounts will vary depending on performance.</li> <li>• Associate Professor who has 5 years of work experience after completing a doctoral degree. Standard: JPY 7,500,000 Minimum*: JPY 7,000,000 Maximum*: JPY 8,600,000 *The minimum and maximum amounts will vary depending on performance.</li> <li>• Lecturer who has 5 years of work experience after completing a doctoral degree. Standard: JPY 6,800,000 Minimum*: JPY 6,200,000 Maximum*: JPY 7,800,000 *The minimum and maximum amounts will vary depending on performance.</li> </ul> </li> </ul>
Social insurance and other benefits	Employee's pension, Mutual Aid Association short-term benefits (health insurance), employment insurance, worker's compensation insurance.
Employer	President of National University Corporation Tokyo Institute of Technology
Proposed Start Date	April 1, 2022, or the earliest possible date thereafter
Closing Date for Application	Applications must be received by October 25, 2021
Selection Process	<p>Selection will be based on a comprehensive review of applications and interviews. Selected applicants may be asked to have an on-campus or online interview and give a lecture-demonstration, after the screening of documents.</p> <p>Please note that travel expenses for attending in-person interviews will not be reimbursed.</p>

<p>Required Documents</p>	<p>(1) Curriculum vitae with an attached photo, email and postal addresses, education and professional career, activity in academic societies, and prizes or awards;</p> <p>(2) Summary of past research and teaching activities;</p> <p>(3) List of publications (peer-reviewed papers, books, reviews, business reports, etc.) Specify refereed (peer-reviewed) or non-refereed papers, and single authored and co-authored books. Record/description of qualifications and work experience should be included;</p> <p>(4) Explanation of achievements of research and education (approximately 400 words);</p> <p>(5) Future plan of research and education if employed at Tokyo Institute of Technology (approximately, 400 words);</p> <p>(6) Titles of two books you recommend for the first and second year undergraduate students to study Communication Studies, and the reason of recommendation (approximately 200 words in total);</p> <p>(7) Three examples of graduate students' research topics which you can supervise;</p> <p>(8) Summary sheet A (Word form is provided in <a href="http://www.liberal.titech.ac.jp/koubo/2021-ILA-summary-A-sheet-com-e.docx">http://www.liberal.titech.ac.jp/koubo/2021-ILA-summary-A-sheet-com-e.docx</a> )</p> <p>(9) Summary sheet B (Excel form is provided in <a href="http://www.liberal.titech.ac.jp/koubo/2021-ILA-summary-B-sheet-com-je.xlsx">http://www.liberal.titech.ac.jp/koubo/2021-ILA-summary-B-sheet-com-je.xlsx</a> )</p> <p>(10) CD or USB stick with the electric data from (1) to (7) above in PDF style, (8) in Word style, and (9) in Excel style (change the file name of the Word/Excel file to the applicant's name, e.g. Toko Taro);</p> <p>(11) Offprints or copies of no more than five significant articles and books;</p> <p>(12) Contact information of two distinguished reference persons (name, affiliation, phone number, e-mail address), at least one of them works outside Japan.</p> <p>Additional information may be requested, if necessary.</p>
<p>How to Submit an Application</p>	<p>Applicants should send the application packet containing both printouts of the items from (1) to (9), (11), and (12), and digital media (PDF files, a Word file, and an Excel file stored in a CD or USB stick) of the item (10), by registered postal mail or courier service, and write on the base of the envelope "Application for Communication Studies in Institute for Liberal Arts".</p> <p>Application materials will not be accepted by email or by personal delivery.</p>

	<p>Application documents will not be returned. However, if you would like your published book(s) returned, please enclose a pay-upon-delivery self-addressed package label or a self-addressed Letter Pack envelope.</p> <p>Please contact us at the following e-mail address if you cannot send the application packet in the mail.</p>
Where to Submit	<p>Please send your application to:  Institute for Liberal Arts Group  Institute for Liberal Arts Division  Schools Administration Office  Tokyo Institute of Technology  W9-119, 2-12-1, Ookayama, Meguro, Tokyo 152-8550, JAPAN</p>
Contacts	<p>Prof. Tatsuya YUMIYAMA (Institute for Liberal Arts)  Email: yumiyama [at] ila.titech.ac.jp (please replace [at] with @)</p>
Other	<ol style="list-style-type: none"> <li>1. Application documents will not be returned. The personal information provided in the submitted documents will be used solely for recruitment and not for any other purpose, pursuant to the Institute's applicable rules and regulations.</li> <li>2. Tokyo Institute of Technology, in order to ensure a diverse workforce, guarantees equal opportunities for all individuals regardless of nationality or gender.</li> <li>3. Smoking is prohibited on campus (excluding designated outdoor smoking areas).</li> <li>4. For more information, please refer to the following link.  <a href="http://www.hyoka.koho.titech.ac.jp/eprd/recently/koubo/koubo.php?lang=en">http://www.hyoka.koho.titech.ac.jp/eprd/recently/koubo/koubo.php?lang=en</a></li> </ol>