

Job Posting
Professor or Associate Professor
(Female Candidates Only)

Tokyo Tech is creating a new Professor or Associate Professor position exclusively for female candidates at each of its eight schools and institutes. The university has adopted this measure to promote improvement in the significantly small ratio of female faculty members as part of our commitment to “positive action” under Article 8 of the Act on Securing, Etc. of Equal Opportunity and Treatment between Men and Women in Employment (Equal Employment Opportunity Act).

Reference:

Message from Tokyo Tech President Kazuya Masu

<https://www.titech.ac.jp/english/news/2022/064505>

Affiliation	Institute for Liberal Arts (Graduate Major in Social and Human Sciences, Department of Social and Human Sciences, School of Environment and Society)
Position title	Professor or Associate Professor
Number of Openings	1
Area of Specialization	English and American Literature, English Linguistics, English Pedagogy
Job Description	<ol style="list-style-type: none">1. English language and Liberal Arts education offered by the Institute for Liberal Arts to the entire university (undergraduates, master’s and doctoral students)2. Education and research guidance of master’s and doctoral students in the Graduate Major in Social and Human Sciences, Department of Social and Human Sciences, School of Environment and Society3. Cutting-edge research in your own field of research and contributions to society based on that research4. Administrative duties connected to items 1, 2 and 3, plus university-wide administrative tasks
Qualifications	<ol style="list-style-type: none">1. Applicants must hold a PhD or demonstrate equivalent capacity in English or American Literature, English Linguistics, or English Pedagogy.2. Prominent research achievements and willingness to explore new topics in the fields mentioned above.3. Be enthusiastic and capable of contributing to English language and Liberal Arts education at Tokyo Tech.

	<p>4. Be enthusiastic and capable of guiding the education and research of students in the Graduate Major in Social and Human Sciences, Department of Social and Human Sciences, School of Environment and Society</p> <p>5. Ability to communicate in Japanese language is desirable</p>
Location	Ookayama Campus (Nearest station: Ookayama)
Working Hours	<p>De facto working hours* under the discretionary labor system for professional work: 7 hours 45 minutes per day (38 hours 45 minutes per week)</p> <p>*Hours considered as working hours</p>
Term	<p>Full Professor: Full-time (permanent position, mandatory retirement at age 65)</p> <p>Associate Professor: Full-time (Fixed-term appointments will be for up to 5 years. Reappointment may be possible for one additional term of up to 5 years. The total term is limited to a maximum of 10 years from the original date of employment.</p> <p>Tokyo Tech has a tenure-track system that can be applicable to associate professors. If this system is applied, tenure review will happen during the tenure track period. We welcome applicants who are capable and motivated to challenge themselves towards the goal of tenure review.</p>
Probationary Period	6 months
Salary	<p>The successful candidate will be paid under the “Annual Salary System with Lump-Sum Retirement Allowance” pursuant to the Institute’s Regulations on Wage and Salary for Staff under Annual Salary System with Lump-Sum Retirement Allowance. In accordance with the regulations, the amount of annual salary will be determined based on the standard level for the first fiscal year of employment, and will be based on performance evaluations in subsequent years. A retirement allowance will be paid separately at the time of retirement.</p> <ul style="list-style-type: none"> ● Annual salary examples (The amounts listed below are only examples provided according to the regulations and do not directly refer to this specific position.) • Professor with 15 years of work experience after completing a doctoral degree Standard: JPY 9,400,000 Minimum*: JPY 8,600,000 Maximum*: JPY 10,700,000 *The minimum and maximum amounts will vary depending on performance. • Associate Professor with 5 years of work experience after completing a doctoral degree Standard: JPY 7,500,000 Minimum*: JPY 7,000,000 Maximum*: JPY 8,600,000 *The minimum and maximum amounts will vary depending on performance.

Social insurance and other benefits	Employee's pension, Mutual Aid Association short-term benefits (health insurance), employment insurance, worker's compensation Insurance.
Employer	President of National University Corporation Tokyo Institute of Technology
Proposed Start Date	April 1, 2023 or the earliest possible date thereafter
Closing Date for Application	Applications must be received by Friday, September 30, 2022
Selection Process	By document screening and interview After examining documents, an interview and possibly a mock lesson may be requested. Please note that travel expenses for attending in-person interviews or mock lessons will not be reimbursed.
Required Documents	<ol style="list-style-type: none"> Curriculum vitae including professional and educational history (from high school onward), degrees, awards, and email address. Use the template in the JREC-IN Portal for submission. https://jrecin.jst.go.jp/seek/html/help_detail/katsuyou/loginmae/ApplicationForm_en.pdf List of accomplishments (Provide separate lists for refereed and non-refereed journal articles. State whether books are co-authored. Include invited lectures and other accomplishments, plus contributions to society such as participation in academic societies). Use the template in the JREC-IN Portal for submission. https://jrecin.jst.go.jp/seek/html/help_detail/katsuyou/loginmae/Achievements_en.pdf Acquired research grants and external funds. (Categorize into Scientific Research funds and supplementary funds, adopted research funds, and other competitive grants. Include names, project titles, research periods, total amounts, whether you were the principal research, and allocated amounts if not the principal researcher.) Research statement with a summary of research accomplishments and details of future directions and plans for the applicant's work (free form, one A4 page) Teaching statement that provides a summary of accomplishments and discusses ideas for teaching and learning (free form, one A4 page) Possible referees with names, affiliations, and contact details (2 referees for the position of associate professor, 4 for professor) List of Applications Submitted for Female-Only Postings and Consent Form: We may share your application documents with other schools or institutes within Tokyo Tech for their current female-only postings. Please complete the form below and submit it together with other application documents. PDF version https://www.jinjika.jim.titech.ac.jp/jin.kik/joseigenteikoubu/checklistdouisyo.pdf

	<p>Word version https://www.jinjika.jim.titech.ac.jp/jin.kik/joseigenteikoubo/checklistdouisyo.docx</p> <p>8. Excel sheet (downloaded from the URL below), with necessary areas filled out https://www.liberal.ila.titech.ac.jp/koubo/2022-ILA-application-data-ENG-e.xlsx</p> <p>In the process of selection, applicants may be required to submit three of their written works (books or articles). Further documentation may be requested for submission prior to the interview.</p>
How to Submit an Application	<p>Applications are submitted electronically through the JREC-IN Portal Site. Create a compressed ZIP file in which you have saved documents 1~7 as pdf files and document 8 as an Excel file (You must put your name into the title of each file). Upload the compressed ZIP file through the JREC-IN URL. We do not accept submissions by postal mail, email or other digital formats.</p> <p>JREC-IN URL: https://jrecin.jst.go.jp/seek/SeekJorDetail?id=D122071509&ln_jor=1</p> <p>The release date of JREC-IN link above will be after July 26th. If you cannot access the link after the release date, please try again later.</p>
Inquiries	<p>Institute for Liberal Arts Professor Takehiko Tanioka Email address: 2022english@ila.titech.ac.jp</p>
Other	<ol style="list-style-type: none"> 1. Application documents will not be returned. The personal information provided in the submitted documents will be used solely for recruitment and not for any other purpose, pursuant to the Institute's applicable rules and regulations. 2. Smoking is prohibited on campus (excluding designated outdoor smoking areas). 3. Reference <p>We have been providing a wide range of support to help Tokyo Tech members achieve work-life balance as part of our diversity efforts. For details, please see the following website. Diversity and Inclusion Section https://www.gec.jim.titech.ac.jp/english/index.html</p> <p>For more information, please refer to the following link. http://www.hyoka.koho.titech.ac.jp/eprd/recently/koubo/koubo.php?lang=en</p>