

Job Posting (for Associate Professor)

Affiliation	Department of Civil and Environmental Engineering, School of Environment and Society
Position title	Associate Professor
Number of Openings	1
Area of Specialization	Studies on science and engineering, humanities and social sciences, and their interdisciplinary fields contributing to realization of a sustainable society and urban space, which includes landscape design, urban/rural design, built environment, and so on.
Job Description	<ul style="list-style-type: none"> ● The successful candidate will carry on education and research in his/her area of specialized fields mainly for Graduate Major in Urban Design and Built Environment, Department of Civil and Environmental Engineering. ● He/She will work on operations necessary for management of institute, school, department, and so on. ● He/She will be required to carry out lectures and experimental/exercise courses for undergraduate and graduate courses according to his/her area of specialized fields. ● He/She will be required to engage in research, instruct, and supervise undergraduate and graduate students (in his/her research laboratory).
Qualifications	<ul style="list-style-type: none"> ● Applicants must hold a PhD degree or equivalent. ● The successful candidate is required to have pioneering and notable research achievements. ● The successful candidate is required to have a notable ability to actively create a novel research field. ● The successful candidate must have a strong commitment to excellence in research and teaching. ● The successful candidate should be highly motivated, willing to participate in the organization's management.
Location	Ookayama Campus Nearest stations: Tokyu Oimachi Line/ Tokyu Meguro Line Ookayama Tokyu Oimachi Line Midorigaoka,
Working Hours	De facto working hours* under the discretionary labor system for professional work: 7 hours 45 minutes per day (38 hours 45 minutes per week) *Hours considered as working hours
Term	Permanent Position

	The Institute has mandatory retirement, requiring employees to retire at age 65.
Probationary Period	6 months
Salary	<p>The successful candidate will be paid under the “Annual Salary System with Lump-Sum Retirement Allowance” pursuant to the Institute’s Regulations on Wage and Salary for Staff under Annual Salary System with Lump-Sum Retirement Allowance. In accordance with the regulations, the amount of annual salary will be determined based on the standard level for the first fiscal year of employment, and will be based on performance evaluations in subsequent years. A retirement allowance will be paid separately at the time of retirement.</p> <ul style="list-style-type: none"> ● Annual salary examples (The amounts listed below are only examples provided in the regulations and do not relate to this position.) <ul style="list-style-type: none"> • Associate Professor who has 5 years of work experience after completing a doctoral degree. <p>Standard: JPY 7,500,000 Minimum*: JPY 7,000,000 Maximum*: JPY 8,600,000 *The minimum and maximum amounts will vary depending on performance.</p>
Social insurance and other benefits	Employee’s pension, Mutual Aid Association short-term benefits (health insurance), employment insurance, worker’s compensation Insurance.
Employer	President of National University Corporation Tokyo Institute of Technology
Proposed Start Date	April 1st, 2024 or the earliest possible date thereafter
Closing Date for Application	Applications must be received by September 29, 2023.
Selection Process	<p>Selection will be based on a comprehensive review of applications and interviews. Selected applicants may be asked to have an interview and/or give a presentation through online and/or in-person.</p> <p>Please note that travel expenses for attending in-person interviews will not be reimbursed.</p>
	<p>List of required documents</p> <ol style="list-style-type: none"> 1. Curriculum vitae including professional and educational history (from high school onward), degrees, awards, email address, and facial portrait photo. 2. Accomplishment statement (such as publication list), including: <ol style="list-style-type: none"> 1) Refereed journal papers 2) Refereed conference proceedings 3) Non-refereed conference proceedings 4) Commentaries

<p>Required Documents</p>	<p>5) Books 6) Patents, etc.</p> <p>Please include details for each category. For lectures, state if it was a keynote or invited lecture.</p> <p>For three major publications, include the number of citations for each work.</p> <p>For all of your works, the total number of citations, h-index, and name of database* used. (*Google Scholar Citations, Scopus, or Web of Science)</p> <p>3. Up to three copies of major publications (describe the number of citations for each paper)</p> <p>4. Acquired research grants and external funds. Include names of the funds, project titles, amounts, periods of research, and allocated amounts (if not the principal researcher)</p> <p>5. Research statement with a summary of research accomplishments (significance of the selected notable papers, free form, A4 paper, 12pt, 1-page maximum.) Details of the future direction and plan (free form, A4 paper, 12pt, 1-page maximum.)</p> <p>6. Teaching statement that provides a summary of accomplishments (experiences of lectures in English, Japanese, etc., free form, A4 paper, 12pt, 1-page maximum.) Advanced and future ideas for teaching and learning (free form, A4 paper, 12pt, 1-page maximum.)</p> <p>7. Achievements in practice, academic activities and social contributions such as those as a member of international and academic committees.</p> <p>8. References (four or more) with names, affiliations, contact details (e-mail address) and relationship with the applicant.</p> <p>9. Awards (Correspondences to journal papers should be specified.)</p> <p>10. Required information that is filled in a designated Excel format file. The Excel format file can be downloaded from http://quake.enveng.titech.ac.jp/koubo/applicant-data-e.xlsx</p>
<p>How to Submit an Application</p>	<p>Convert the required documents 1 through 9 into a PDF file, combine the PDF file and the MS-Excel file (item 10) into a zip file with a password specified below, and send the zip file via e-mail, or using a file delivery service, to the contact address below. The subject of the e-mail should be “(R5-52) Application for Associate Professor, CEE”. Please consult the contact person if the total file size exceeds 10 MB. Also, consult the contact person if you would not receive confirmation of receipt within three business days after submission.</p>

	Password for the Zip file (in 17 ascii characters): CV-Application-R5
Contacts	<p>Prof Shinjiro Kanae Chair of Department of Civil and Environmental Engineering, Tokyo Institute of Technology E-mail: r5-52-assoc-prof@quake.enveng.titech.ac.jp</p>
Other	<ol style="list-style-type: none"> 1. Application documents will not be returned. The personal information provided in the submitted documents will be used solely for recruitment and not for any other purpose, pursuant to the Institute's applicable rules and regulations. 2. Tokyo Institute of Technology, in order to ensure a diverse workforce, guarantees equal opportunities for all individuals regardless of nationality or gender. 3. Smoking is prohibited on campus (excluding designated outdoor smoking areas). 4. Questions regarding the applicability of the "Specific Categories" under the Foreign Exchange and Foreign Trade Act may be asked during the selection process. 5. For more information, please refer to the following link. https://www.hyoka.koho.titech.ac.jp/eprd/recently/koubo/koubo.php?lang=en