

## Job Posting

**(for Assistant Professor at the department of Architecture and Building Engineering,  
School of Environment and Society)**

Affiliation	School of Environment and Society
Position title	Assistant Professor
Number of Openings	1
Area of Specialization	City planning, Rural planning, Community Design, Landscape Design
Job Description	The successful candidate will be required to engage in education (e.g., teaching undergraduate architecture and urban design studio) and research in the above field. The successful candidate will contribute to the management of the department, the graduate major and the school.
Qualifications	The candidate must hold a Ph.D. or have equivalent experience in a relevant subject.
Location	Ookayama Campus Nearest station: Ookayama (Tokyu-Oimachi line and Meguro line)
Working Hours	De facto working hours* under the discretionary labor system for professional work: 7 hours 45 minutes per day (38 hours 45 minutes per week) *Hours considered as working hours
Term	Fixed-term appointments will be for up to 5 years. Reappointment may be possible for one additional term of up to 5 years. The total term is limited to a maximum of 10 years from the original date of employment
Probationary Period	6 months
Salary	<p>The successful candidate will be paid under the “Annual Salary System with Lump-Sum Retirement Allowance” pursuant to the Institute’s Regulations on Wage and Salary for Staff under Annual Salary System with Lump-Sum Retirement Allowance. In accordance with the regulations, the amount of annual salary will be determined based on the standard level for the first fiscal year of employment, and will be based on performance evaluations in subsequent years. A retirement allowance will be paid separately at the time of retirement.</p> <ul style="list-style-type: none"> <li>● Annual salary examples (The amounts listed below are only examples provided in the regulations and do not relate to this position.)</li> </ul> <p style="text-align: center;">Assistant professor hired immediately after completing a doctoral degree Standard: JPY 5,000,000</p>

	<p>Minimum*: JPY 4,800,000</p> <p>Maximum*: JPY 5,600,000</p> <p>*The minimum and maximum amounts will vary depending on performance.</p>
Social insurance and other benefits	Employee's pension, Mutual Aid Association short-term benefits (health insurance), employment insurance, worker's compensation Insurance.
Employer	President of National University Corporation Tokyo Institute of Technology
Proposed Start Date	February 1, 2024 or the earliest possible date thereafter
Closing Date for Application	Applications must be received by October 2, 2023.
Selection Process	<p>Selection will be based on a comprehensive review of applications and interviews. Selected applicants may be asked to have an interview and to give a model lecture in English, in-person or online.</p> <p>Please note that travel expenses for attending in-person interviews will not be reimbursed.</p>
Required Documents	<p>List of required documents</p> <ol style="list-style-type: none"> <li>1. Curriculum vitae including professional and educational history (from high school onward), degrees, awards, and email address.</li> <li>2. Accomplishment statement, including: <ol style="list-style-type: none"> <li>a. Refereed journal papers</li> <li>b. Refereed conference proceedings and non-refereed conference proceedings</li> <li>c. Commentaries</li> <li>d. Books</li> <li>e. Patents, etc.</li> <li>f. Practical works (Urban design and/or community design works/reports, and so on)</li> <li>g. Keynote speeches and invited lectures</li> <li>h. Awards</li> </ol> </li> </ol> <p>Please include details for each category. For lectures, state if it was a keynote or invited lecture.</p> <p>For items a. and b., include the number of citations and h-index used by Google Scholar Citations,</p> <p>* If you cannot use Google Scholar Citations, submit the number of citations, h-index and name of database used.</p> <ol style="list-style-type: none"> <li>3. Three reprints or copies of major publications (one copy for each publication)</li> </ol>

	<ol style="list-style-type: none"> <li>4. Acquired research grants and external funds. Include names of the funds, project titles, amounts, periods of research, and allocated amounts (if not the principal researcher)</li> <li>5. Research statement with a summary of research accomplishments and details of the future direction and plan for the applicant's work (free form, one A4 page)</li> <li>6. Teaching statement that provides a summary of accomplishments and discusses ideas for teaching and learning (free form, one A4 page)</li> <li>7. Social activities such as those as a member of international, academic and local government committee.</li> <li>8. List of two references with names, affiliations, and contact details.</li> <li>9. Required information that is input in a designated Excel format file (The Excel format file can be downloaded at <a href="https://tokyotech.box.com/s/l1jbq50l2nl1jla7vhrcx41nv0xwpgzh">https://tokyotech.box.com/s/l1jbq50l2nl1jla7vhrcx41nv0xwpgzh</a> Rename the file to the applicant's name and save the file.</li> </ol>
<p style="text-align: center;">How to Submit an Application</p>	<p>Please convert the required documents 1-8 into one PDF file, combine the PDF file and the MS-Excel file (item 9) into a ZIP file, and upload it to the JREC-IN portal. <a href="https://jrecin.jst.go.jp/seek/SeekJorDetail?id=D123081338&amp;ln=1">https://jrecin.jst.go.jp/seek/SeekJorDetail?id=D123081338&amp;ln=1</a></p> <p>We do not accept submissions by email.</p>
<p style="text-align: center;">Contacts</p>	<p>NAME. Masato Dohi  POSITION. Professor  Affiliation: School of Environment and Society  Email: dohi.m.aa@m.titech.ac.jp  (Please include "R5-90 Job Posting" in the subject.)</p>

Other	<ol style="list-style-type: none"><li>1. Application documents will not be returned. The personal information provided in the submitted documents will be used solely for recruitment and not for any other purpose, pursuant to the Institute's applicable rules and regulations.</li><li>2. Tokyo Institute of Technology, in order to ensure a diverse workforce, guarantees equal opportunities for all individuals regardless of nationality or gender.</li><li>3. Smoking is prohibited on campus (excluding designated outdoor smoking areas).</li><li>4. Questions regarding the applicability of the "Specific Categories" under the Foreign Exchange and Foreign Trade Act may be asked during the selection process.</li><li>5. For more information, please refer to the following link. <a href="https://www.hyoka.koho.titech.ac.jp/eprd/recently/koubo/koubo.php?lang=en">https://www.hyoka.koho.titech.ac.jp/eprd/recently/koubo/koubo.php?lang=en</a></li></ol>
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