

Job Posting (for Assistant Professor)

Affiliation	School of Environment and Society Department of Innovation Science / Department of Technology and Innovation Management
Position title	Assistant Professor
Number of Openings	1
Area of Specialization	Science Education; Educational Technology; Management; Design Studies
Job Description	The successful candidate will be required to engage in operation of Tokyo Tech Professional Academy. Main duties including planning, coordination, and administration of recurrent education program. No teaching obligation. And also in operation of Department of Innovation Science / Department of Technology and Innovation Management. Main duties including administration of the department. The successful candidate can give lectures if he/she desire.
Qualifications	Applicants are required to hold a Ph.D. degree at the job starting date in a relevant subject for example, Science Education, Educational Technology, Management, and Design Studies. Proficiency in Japanese language is required.
Location	Tamachi Campus Nearest station: Tamachi
Working Hours	De facto working hours* under the discretionary labor system for professional work: 7 hours 45 minutes per day (38 hours 45 minutes per week) *Hours considered as working hours
Term	Fixed-term appointment A fixed-term appointment will be for up to 5 years. Reappointment may be possible for one additional term of up to 5 years.
Probationary Period	6 months
Salary	The successful candidate will be paid under the “Annual Salary System with Lump-Sum Retirement Allowance” pursuant to the Institute’s Regulations on Wage and Salary for Staff under Annual Salary System with Lump-Sum Retirement Allowance. In accordance with the regulations, the amount of annual salary will be determined based on the standard level for the first fiscal year of employment, and will be based on performance evaluations in subsequent years. A retirement allowance will be paid separately at the time of retirement. <ul style="list-style-type: none"> ● Annual salary examples (The amounts listed below are only examples provided in the regulations and do not directly refer to this specific position.)

	<p>Assistant professor hired immediately after completing a doctoral degree</p> <p>Standard: JPY 5,000,000</p> <p>Minimum*: JPY 4,800,000</p> <p>Maximum*: JPY 5,600,000</p> <p>*The minimum and maximum amounts will vary depending on performance.</p>
Social insurance and other benefits	Employees' pension, Mutual Aid Association short-term benefits (health insurance), employment insurance, worker's compensation Insurance.
Employer	President of National University Corporation Tokyo Institute of Technology
Proposed Start Date	1, August 2024 or the earliest possible date thereafter
Closing Date for Application	Applications must be received by 15, May 2024
Selection Process	<p>Selection will be based on a comprehensive review of applications and interviews. Selected applicants may be asked to have an on-campus interview and/or give a presentation. (scheduled for 27, May 2024)</p> <p>In that case, we will notify you of the time, location, etc. by the day before.</p> <p>Please note that travel expenses for attending in-person interviews will not be reimbursed.</p>
Required Documents	<p>List of required documents</p> <ol style="list-style-type: none"> Curriculum vitae* including professional and educational history from high school onward, honors and awards, criminal history and disciplinary actions, and email address <p>Please use the Tokyo Tech format that can be downloaded at https://www.jinjika.jim.titech.ac.jp/jobposting/rirekisyo_e.docx</p> <ol style="list-style-type: none"> Accomplishment statement, including: <ul style="list-style-type: none"> Refereed journal papers Refereed conference proceedings and non-refereed conference proceedings Commentaries Books Patents, etc. <p>Please include details for each category. For lectures, state if it was a keynote or invited lecture.</p> <p>For items a. and b., include the number of citations, h-index, and name of database* used.</p> <p>*Google Scholar Citations, Scopus, Web of Science, or Inspire</p> <ol style="list-style-type: none"> Up to three reprints or copies of major publications (one copy for each publication)

	<ol style="list-style-type: none"> 4. Acquired research grants and external funds. Include names of the funds, project titles, amounts, periods of research, role, and allocated amounts (if not the principal researcher) 5. Research statement with a summary of research accomplishments and details of the future direction and plan for the applicant's work (no set format, within 2 A4 pages) 6. Teaching statement that provides a summary of accomplishments and discusses ideas for teaching and learning (no set format, within 2 A4 pages) 7. Community engagement including that as a member of international and academic committees 8. Two references with names, affiliations, and contact details 9. Summary sheet. The form (R5-121_Summary_Name.xlsx) can be downloaded from below. Do not change the format. https://tokyotech.box.com/s/9qgj8k7q5yt8ewwc4l5zutnetsa4rxu0
<p style="text-align: center;">How to Submit an Application</p>	<p>We do not accept submissions by email or other digital formats.</p> <p>The required documents from #1 to #8 should be converted to one PDF file, and archived to a ZIP compressed file with the Excel file #9.</p> <p>Please submit the ZIP file as one file through JREC-IN portal Web https://jrecin.jst.go.jp/seek/SeekJorDetail?id=D124041187&ln=1</p>
<p style="text-align: center;">Contacts</p>	<p>Dai Senoo Professor / Director of Tokyo Tech Professional Academy Email: senoo.d.aa[at]m.titech.ac.jp Tel.: +81-3-5734-2371 Please include "R6-5 Job Posting" in the subject.</p>
<p style="text-align: center;">Other</p>	<ol style="list-style-type: none"> 1. Application documents will not be returned. The personal information provided in the submitted documents will be used solely for recruitment and not for any other purpose, pursuant to the Institute's applicable rules and regulations. 2. Tokyo Institute of Technology, in order to ensure a diverse workforce, guarantees equal opportunities for all individuals regardless of nationality or gender. 3. Smoking is prohibited on campus (excluding designated outdoor smoking areas). 4. Questions regarding the applicability of the "Specific Categories" under the Foreign Exchange and Foreign Trade Act may be asked during the selection process. 5. Work conditions may be subject to change due to the integration with Tokyo Medical and Dental University, which is anticipated in fall 2024. 6. For more information, please refer to the following link. https://www.hyoka.koho.titech.ac.jp/eprd/recently/koubo/koubo.php?lang=en