

Job Posting

Professor, Associate Professor, or Assistant Professor (Female Candidates Only)

Science Tokyo will create a new professor, associate professor, or assistant professor position exclusively for female candidates at each of its six Schools and one Institute (hereinafter collectively referred to as "Schools"). This measure has been adopted to promote improvement in the significantly low ratio of female faculty members, as part of our commitment to "positive action," based on Article 8 of the Act on Equal Opportunity and Treatment between Men and Women in Employment (Equal Employment Opportunity Act).

Reference:

- Science Tokyo News: Science Tokyo creates seven faculty positions for women in academic year 2025
<https://www.isct.ac.jp/en/news/5frgj9yltoe3>

| | |
|------------------------|--|
| Affiliation | School of Computing |
| Position title | Professor, Associate Professor, or Assistant Professor |
| Number of Openings | 1 |
| Area of Specialization | Research fields covered by the School of Computing (Information science, Computer science, Mathematics, Informatics, Information physics and so on. Refer to the HP for details. https://www.isct.ac.jp/en/001/about/organizations/school-of-computing) |
| Job Description | <p>The successful candidate will be a member of Department of Computer Science, or Department of Mathematical and Computing Science in the School. The successful candidate will be engaged in advanced and international research, lecture and administrative activities in the School and the Institute.</p> <p>In addition to the above, a Professor / Associate Professor is required to pursue the following jobs:</p> <ul style="list-style-type: none"> •The successful candidate will be required to give lectures for graduate and undergraduate students. •The successful candidate will be required to supervise graduate and undergraduate students. •The successful candidate will be required to conduct administrative work of the School and the Institute. |
| Qualifications | Applicants must hold a PhD. |
| Location | Ookayama Campus (Nearest station: Ookayama) or Suzukakedai Campus (Nearest station: Suzukakedai) |
| Working Hours | <p>De facto working hours* under the discretionary labor system for professional work: 7 hours 45 minutes per day (38 hours 45 minutes per week)</p> <p>*Hours considered as working hours</p> |

| | |
|---------------------|--|
| Term | <p><Professor / Associate Professor> Permanent position The Institute has mandatory retirement, requiring employees to retire at age 65.</p> <p><Assistant Professor> Fixed-term appointment A fixed-term appointment will be for up to 5 years. Reappointment may be possible for one additional term of up to 5 years.</p> |
| Probationary Period | 6 months |
| Salary | <p>The successful candidate will be paid under the “Annual Salary System with Lump-Sum Retirement Allowance” pursuant to the Institute’s Rules on Wage and Salary for Staff under Annual Salary System with Lump-Sum Retirement Allowance. In accordance with the rules, the amount of annual salary will be determined based on the candidate’s age, highest degree obtained, work experience, and other factors for the first fiscal year of employment, and will be based on performance evaluations in subsequent years. A retirement allowance will be paid separately at the time of retirement.</p> <ul style="list-style-type: none"> ● Annual salary examples (including bonuses, etc.) • Professor who has 15 years of work experience after completing a doctoral degree (employment starting in April) First year: JPY 9,240,000 (general example) Subsequent years: Minimum: JPY 9,140,000 Standard: JPY 10,280,000 Maximum: JPY 12,410,000 *Minimum and maximum amounts may vary depending on performance evaluations. • Associate Professor who has 10 years of work experience after completing a doctoral degree (employment starting in April) First year: JPY 7,740,000 (general example) Subsequent years: Minimum*: JPY 7,790,000 Standard: JPY 8,640,000 Maximum*: JPY 10,270,000 *Minimum and maximum amounts may vary depending on performance evaluations. |

| | |
|-------------------------------------|--|
| | <ul style="list-style-type: none"> Assistant professor hired immediately after completing a doctoral degree (employment starting in April) First year: JPY 5,920,000 (general example) Subsequent years: Minimum*: JPY 5,970,000 Standard: JPY 6,650,000 Maximum*: JPY 7,910,000 <p>*Minimum and maximum amounts may vary depending on performance evaluations.</p> <p>Important information (applicable to all positions):</p> <ul style="list-style-type: none"> <u>The amounts listed above are provided as examples based on Institute rules and do not directly refer to this specific position.</u> Additional fixed allowances for commuting, housing, dependents, or other considerations may be provided separately to eligible candidates. The amount of the first payment of the Addition to Annual Salary and the Performance-Based Bonus may vary depending on the length of time between the employment start date and the payment date. If a candidate is transferring from another national university or organization, their period of service at the previous institution may be taken into consideration. |
| Social insurance and other benefits | Employees' pension, Mutual Aid Association short-term benefits (health insurance), employment insurance, worker's compensation Insurance. |
| Employer | President and Chief Executive Officer of National University Corporation Institute of Science Tokyo |
| Proposed Start Date | April 1, 2026, or the earliest possible date thereafter |
| Closing Date for Application | Applications must be received by August 15th, 2025. |
| Selection Process | <p>Selection will be based on a comprehensive review of applications and interviews. Selected applicants may be asked to have an on-campus interview and/or give a presentation.</p> <p>Please note that travel expenses for attending in-person interviews will not be reimbursed.</p> |
| Required Documents | <p>List of required documents</p> <ol style="list-style-type: none"> Curriculum vitae* including professional and educational history from high school onward, honors and awards, criminal history and disciplinary actions, and email address. *Please use <u>the designated CV format</u>. Accomplishment statement, including: |

- a. Refereed journal papers
- b. Refereed conference proceedings and non-refereed conference proceedings
- c. Commentaries
- d. Books
- e. Patents, etc.

Please include details for each category. For lectures, state if it was a keynote or invited lecture.

For items a. and b., include the number of citations, h-index, and name of database* used.

*Google Scholar Citations, Scopus, Web of Science, Inspire, or MathSciNet.

3. Up to three reprints or copies of major publications (one copy for each publication)
4. Acquired research grants and external funds. Include fund names, project titles, amounts, periods of research, roles, and allocated amounts (if not the principal researcher)
5. Research statement with a summary of research accomplishments (no set format, two A4 pages) and details of the future direction and plan for the applicant's work (no set format, two A4 pages)
6. Teaching statement that provides a summary of accomplishments and discusses teaching and learning plans (no set format, two A4 pages)
7. Community engagement record, including as a member of international and academic committees
8. Four references with names, affiliations, and contact details
9. List of Applications Submitted for Female-Only Postings and Consent Form
Please complete the form below and submit it together with other application documents.

<https://www.jinjika.jim.titech.ac.jp/jin.kik/joseigenteikoubo/checklistdouisyo.pdf>

<https://www.jinjika.jim.titech.ac.jp/jin.kik/joseigenteikoubo/checklistdouisyo.docx>

Note: If you have also submitted applications for other female-only postings which are currently being advertised at Science Tokyo, we may share your application documents with other Schools. In addition, please be informed that you may be asked to rank the list of applications in order of preference.

10. Achievement summary in Excel format, attached on JREC-IN.

| | |
|------------------------------|--|
| | Remarks: documents from No.1 to 9 are converted one PDF file. The No.1-9 PDF file and the No.10 Excel file are compressed by Zip and are submitted through the JREC-IN |
| How to Submit an Application | Submit through the JREC-IN Portal, Web submission. https://jrecin.jst.go.jp/seek/SeekTop?In=1 |
| Contacts | Misako Takayasu Associate Dean School of Computing Email: takayasu@comp.isct.ac.jp |
| Other | <ol style="list-style-type: none"> 1. Application documents will not be returned. The personal information provided in the submitted documents will be used solely for recruitment and not for any other purpose, pursuant to the Institute's applicable rules and regulations. 2. Job descriptions and work locations may be subject to change due to organizational restructuring, within the scope defined by the Institute. 3. The Institute, in order to ensure a diverse workforce, guarantees equal opportunities for all individuals regardless of nationality or gender. 4. Smoking is prohibited on campus (excluding designated outdoor smoking areas). 5. Questions regarding the applicability of the "Specific Categories" under the Foreign Exchange and Foreign Trade Act may be asked during the selection process. 6. Reference Science Tokyo's initiative to promote diversity, equity, and inclusion (DEI) Diversity, equity, and inclusion: https://www.isct.ac.jp/en/027/about/policies/de-and-i <p>For job posting information, please refer to the following link. https://www.jinji2.jim.titech.ac.jp/koubo/en/ https://www.tmd.ac.jp/english/employment</p> |