

Job Posting (for Associate Professor)

Affiliation	Institute for Liberal Arts, Institute of Science Tokyo
Position title	Associate Professor
Number of Openings	1
Area of Specialization	Humanities and/or Social Sciences based on Social Surveys (quantitative and/or statistical approaches)
Job Description	<ol style="list-style-type: none"> 1. Undergraduate and graduate education of liberal arts (including multiple courses on “Social Survey Methods.”) ; 2. Education and supervision for graduate students at Department of Social and Human Sciences in School of Environment and Society; 3. Relevant cutting edge research and contributions to society based on applicants’ area of specialization; 4. Relevant administrative works.
Qualifications	<p>The applicant should satisfy the following conditions:</p> <p>(1) Ph.D. or doctoral degree holders, or those who have comparable abilities;</p> <p>(2) Great zeal and abilities for liberal arts education;</p> <p>(3) Relevant cutting edge research achievements and contributions to frontier research;</p> <p>(4) Great zeal for education and supervision for graduate students;</p> <p>(5) Sufficient Japanese language skills to perform duties.</p>
Location	<p>Ookayama Campus</p> <p>Nearest station: Ookayama</p>
Working Hours	<p>De facto working hours* under the discretionary labor system for professional work: 7 hours 45 minutes per day (38 hours 45 minutes per week)</p> <p>*Hours considered as working hours</p>
Term	<p>Fixed-term appointment</p> <p>Fixed-term appointments will be for 5 years. Reappointment may be possible for one additional term of 5 years. The total term is limited to a maximum of 10 years from the original date of employment.</p> <p>Institute of Science Tokyo has a tenure track system, and a fixed-term Associate Professor may have the opportunity to qualify for tenure-track position. We welcome applications from those who have sufficient achievements and challenging spirit to proceed further with the tenure assessment.</p>
Probationary Period	6 months

Salary	<p>The successful candidate will be paid under the “Annual Salary System with Lump-Sum Retirement Allowance” pursuant to the Institute’s Rules on Wage and Salary for Staff under Annual Salary System with Lump-Sum Retirement Allowance. In accordance with the rules, the amount of annual salary will be determined based on the candidate’s age, highest degree obtained, work experience, and other factors for the first fiscal year of employment, and will be based on performance evaluations in subsequent years. A retirement allowance will be paid separately at the time of retirement.</p> <ul style="list-style-type: none"> ● Annual salary examples (including bonuses, etc.) • Associate Professor who has 10 years of work experience after completing a doctoral degree (employment starting in April) First year: JPY 7,740,000 (general example) Subsequent years: Minimum*: JPY 7,790,000 Standard: JPY 8,640,000 Maximum*: JPY 10,270,000 <p>*Minimum and maximum amounts may vary depending on performance evaluations.</p> <p>Important information (applicable to all positions):</p> <ul style="list-style-type: none"> • <u>The amounts listed above are provided as examples based on Institute rules and do not directly refer to this specific position.</u> • Additional fixed allowances for commuting, housing, dependents, or other considerations may be provided separately to eligible candidates. • The amount of the first payment of the Addition to Annual Salary and the Performance-Based Bonus may vary depending on the length of time between the employment start date and the payment date. If a candidate is transferring from another national university or organization, their period of service at the previous institution may be taken into consideration.
Social insurance and other benefits	Employees’ pension, Mutual Aid Association short-term benefits (health insurance), employment insurance, worker’s compensation Insurance.
Employer	President and Chief Executive Officer of National University Corporation Institute of Science Tokyo
Proposed Start Date	April 1, 2026
Closing Date for Application	Applications must be received by September 30, 2025
Selection Process	Selection will be based on a comprehensive review of applications and interviews. Selected applicants may be asked to have an interview and/or give a presentation.

Required Documents	<p>List of required documents</p> <ol style="list-style-type: none"> 1. Curriculum vitae* including professional and educational history from high school onward, honors and awards, criminal history and disciplinary actions, and email address *Please use the designated CV format. 2. Summary of past research and teaching activities; 3. List of publications (peer-reviewed papers, books, reviews, business report, etc.) Specify refereed (peer-reviewed) or non-refereed papers, and single author or co-author books. Record/description of qualifications and work experience should be included; 4. Explanation of achievements in research and education (approximately 400 words); 5. Future plans for research and education activities if employed at Tokyo Institute of Technology (approximately, 400 words); 6. Three examples of graduate students' research topics which you could supervise; 7. PDF files of major research papers or works (no more than 3 in total) (If it is difficult to submit PDF files of all the works, please send them by postal mail with a prepaid return envelope.); 8. Contact information of two distinguished reference writers (name, affiliation, phone number, e-mail address). 9. Summary sheet: Excel form is provided at https://jrecin.jst.go.jp/seek/SeekDownload?&id=5508127&jobOfferRecruitId=D125081006&num=3
How to Submit an Application	<p>Application is submitted electronically through the JREC-IN Portal Site (Only books could be mailed). https://jrecin.jst.go.jp/seek/SeekJorDetail/Changelang?id=D125081006&lang=1</p> <p>Create a compressed ZIP file in which you have saved required documents 1 ~ 8 as PDF files and required document 9 as an Excel file (You must put your name into the title of each file such as "summary_sheet_john_smith.xls). Upload the compressed ZIP file through the JREC-IN web's online submission. We do not accept submissions by postal mail, email or other digital formats.</p>
Contacts / Mailing address for books	<p>Professor SHIRABE Masashi Institute for Liberal Arts, Institute of Science Tokyo Email: ssm2025koubo@ila.isct.ac.jp</p> <p>Only books could be sent to the following address with an enclosed return envelope.</p>

	<p>Institute for Liberal Arts Administration Division</p> <p>Institute of Science Tokyo</p> <p>W9-119, 2-12-1, Ookayama, Meguro, Tokyo 152-8550</p>
Other	<ol style="list-style-type: none"> 1. Application documents will not be returned. The personal information provided in the submitted documents will be used solely for recruitment and not for any other purpose, pursuant to the Institute's applicable rules and regulations. 2. Job descriptions and work locations may be subject to change due to organizational restructuring, within the scope defined by the Institute. 3. The Institute, in order to ensure a diverse workforce, guarantees equal opportunities for all individuals regardless of nationality or gender. 4. Smoking is prohibited on campus (excluding designated outdoor smoking areas). 5. Questions regarding the applicability of the "Specific Categories" under the Foreign Exchange and Foreign Trade Act may be asked during the selection process. 6. For more information, please refer to the following link. https://www.jinji2.jim.titech.ac.jp/koubo/en/ https://www.tmd.ac.jp/english/employment