

# Individual Number (My Number) Report Form

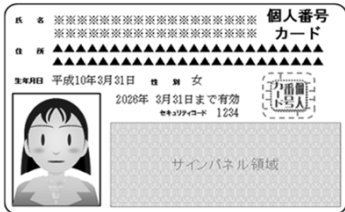

Date submitted (yyyy/mm/dd):

Staff/Student ID No.									
Affiliation (School, department, division, etc.)									
Employment start date	/ / (yyyy/mm/dd)								


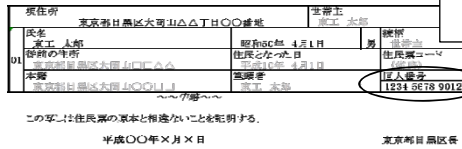
Name									
Date of birth	/ / (yyyy/mm/dd)								
Email									

I hereby submit the documents specified in 1 or 2 below to report my Individual Number.

## 1. A copy of Individual Number Card (both sides)

<p>(表面) Front</p> 	<p>(裏面) Back</p> 	<p>Individual Number</p> <p>Please provide a copy of both sides of your card to verify your Individual Number and identity. No identification documents listed in 2 below are required if you submit a copy of both sides.</p>
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## 2. A copy of Individual Number Notification Card/certificate of residence with identification document(s)

<p>A copy of Individual Number Notification Card (個人番号通知カード)</p> 	<p>Or</p>	<p>A copy of certificate of residence showing your Individual Number</p> <p>Example of certificate of residence</p> 
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Note: The Individual Number Notification Card was replaced by the Individual Number Notification Letter (個人番号通知書) on May 25, 2020 and is no longer being issued. If you only received a Notification Letter from your municipality, please provide a copy of your Individual Number Card or certificate of residence for verification.

The above document must be accompanied by a copy of the identification document(s) below.

<p>One of the following photo IDs</p> <ul style="list-style-type: none"> <li>Passport</li> <li>Residence card</li> <li>Special Permanent Resident Certificate</li> <li>Driver's license</li> <li>Driving history certificate</li> <li>Student ID (with photo and date of birth)</li> <li>Basic Resident Registration Card (with photo)</li> <li>Disability certificate</li> </ul>	<p>Or</p>	<p>Two of the following non-photo IDs</p> <ul style="list-style-type: none"> <li>Health insurance card</li> <li>Certificate of residence</li> <li>Withholding tax statement</li> <li>Pension book</li> <li>Family register</li> <li>Receipt of tax or utility payment</li> <li>Basic Resident Registration Card (without photo)</li> <li>Certificate of Child Rearing or Special Child Rearing allowance</li> <li>Certificate of seal impression</li> </ul>
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Science Tokyo staff ID is not acceptable as it shows neither address or date of birth.

### 【For Office Use Only】

- マイナンバー確認 下記のいずれか一つの書類でマイナンバー確認が可能
- ☐ 個人番号カード ☐ 通知カード ☐ マイナンバーの記載されている住民票
- 身元確認 下記のいずれか一つの身元確認書類(顔写真付き身分証明書)で身元確認が可能
- ☐ 個人番号カード ☐ 運転免許証 ☐ パスポート ☐ 運転経歴証明書
- ☐ 障がい者手帳 ☐ 療育手帳 ☐ 在留カード ☐ 特別永住者証明書
- ☐ 住民基本台帳カード(写真付) ☐ 学生証(写真付きで生年月日等が確認可能なら本学以外のものも可)
- 下記のいずれか二つの身元確認書類(顔写真無し身分証明書)で身元確認が可能
- ☐ 国民健康保険被保険者証 ☐ 健康保険被保険者証 ☐ 国家公務員共済組合員証
- ☐ 国民年金手帳 ☐ 児童扶養手当証書 ☐ 特別児童扶養手当証書
- ☐ 印鑑登録証明書 ☐ 戸籍の附票 ☐ 住民票
- ☐ 源泉徴収票 ☐ 国税、地方税、社会保険料、公共料金の領収書
- ☐ 住民基本台帳カード(写真なし)
- 書類内容のチェック
- ☐ 本人確認 (本人からの提出か) ☐ 氏名確認 (マイナンバー確認書類と身元確認書類の氏名は同一か)
- ☐ 生年月日または住所確認 (マイナンバー確認書類と身元確認書類の生年月日又は住所は同一か)

受領印